



SPORTS AUTHORITY OF INDIA,

SAI SLKIC PONDA GOA, 403401.

Phone No :08322311412 ,ई-मेल:saiponda@rediffmail.com

OPEN TENDER DOCUMENT FOR THE SUPPLY OF FRESH RATION

Address : Incharge, Sports Authority of India, State
Level Khelo India Centre, Ponda (Goa).

Tel-No : 08322311412

Email : saiponda@rediffmail.com

Website : WWW.sportsauthorityofindia.nic.in

SECTION I

SPORTS AUTHORITY OF INDIA

Telephone: 0832-2311412 Website :- //www.sportsauthorityofindia.nic.in/ Bid

Reference No. SAI/SLKIC/Ponda /Goa/2021-22/

Dated: 12/01/2022

INVITATION FOR BID (IFB)

1. Sports Authority of India, Ponda Goa invites sealed Bids for supply of **Fresh Ration** for use of SAI SLKIC, Ponda Goa. Estimated cost of the material would be **Rs. 25.00 lakhs** for Ponda, Goa, for one-year consumption of fresh ration from the date of award of tender.

Sr. No. 1	Brief Description of Mess contract (Fresh Ration) is mentioned in the list as per annexure 'A'.	Tender fee is Rs.500/- EMD Rs. 25,000/-
-----------	---	--

2. Bidding Schedule:

- (i) Closing date and time for Receipt of Bid : 08/02/2022 at 5.00 P.M.
 - (ii) Date and Time of Opening of Technical bid : 11/02/2022 at 11.00 A.M.
 - (iii) Date and Time of Opening of Financial bid : 12/02/2022 at 03.30 P.M.
3. EMD should be submitted in the form of Demand Draft from nationalized bank in favor of "Incharge, SAI SLKIC Ponda Goa".
 4. Bidder may also download the Bidding Document from the SAI website www.sportsauthorityofindia.nic.in and submit its Bid by utilizing the downloaded document, along with the required documents as mentioned in **Page 2 above**.
 5. Bidders shall ensure that their Bids complete in all respect, are dropped in the Tender Box placed in the office of Incharge, SAI SLKIC Ponda Goa, on or before the closing date and time as indicated in the **Para-2** above, failing which the **BIDS WILL BE TREATED AS LATE AND REJECTED**.
 6. In the event of any of the above-mentioned dates being declared as a holiday / closed day for the Bids will be received / opened on the next working day at the appointed time.
 7. The Bidding Document is not transferable.

M/s. _____

Sports Authority of India

SPORTS AUTHORITY OF INDIA

SAI SLKIC Ponda Goa 403401 IMPORTANT DATES AND INFORMATION

Sr. No.	FAQ	ANSWER
1	Address and place of Submission of Tender	SAI SLKIC Ponda Goa. 403401
2	Tender Document Delivery Mode	By hand or by post
3	Last Date and time of submission	08/02/2022 at 5.00 P.M.
4	Date of Opening Technical Bid	11/02/2022 at 11.00A.M.
5	Date of Opening Financial Bids for technically qualified bidder	12/02/2022 at 3.30P.M.
6	Venue of opening tender	SAI SLKIC Ponda Goa. 403401.
7	Duration of contract	Initially for a period of one year & extendable for another period of one year subject to satisfactory supply report.
8	Total Number of pages of Tender Document	16

FORMAT FOR SUBMISSION OF THE TENDER ON LETTER HEAD OF THE FIRM

To,
The Incharge,
SAI SLKIC,
Ponda
Goa. 403401.

Tender for the supply of Fresh Ration at SAI SLKIC, Ponda GOA.

In response to the tender published in the website of SAI on 12/01/2022. I have downloaded the tender from websitesportsauthorityofindia.nic.in

I am sending herewith my tender document as under:

Technical Bid: The tender document duly signed on each page and all other documents to be submitted along with the tender. (Envelop 'A')

Financial Bid: the financial bid for the job of supplying Fresh Ration. (Envelop 'B')

** The following details and supporting documents accordingly are available in Envelop 'A' for evaluating eligibility etc.

- a. PAN (Cop yen closed)
- b. Copy of GST Number
- c. Details of clients for Supply of Fresh Ration services (Copy forward letter enclosed).
- d. Copy of ITR for the last three year.
- e. Certified Copy of annual turnover for the last three year.
- f. Copy of Balance Sheet for last three years
- g. Copy of Registration of Firm

That I/We will be responsible for all the contractual obligations including uninterrupted services, quality of the work etc.

This is certified that I/We have studied site, read and understood all clauses of the tender in case of award of contract. I/We undertake to abide by all terms and conditions mentioned in the same.

AUTHORISED SIGNATORY

Seal of the Tenderer

Name in Block Letters: _____

Date: __Encl; Asabove

SECTION – IV
(F) NEFT MANDATE FORM

From: M/s. _____

Date: _____

To,
 The Incharge,
 SAI SLKIC,
 Ponda
 Goa. 403401

Sub: NEFT PAYMENTS

We refer to the NEFT being set up by SAI. For remittance of our payments using RBI's NEFT scheme, our payments may be made through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATAE FORM

Bank name	
Branch Address	
Branch Telephone / Mobile number	
Supplier's Account No.	
Type of Account	
IFSC Code	
Telephone/ Mobile no. of supplier	
Supplier's E-mail ID	

 [Signature with date, name and designation]

For and on behalf of Mess Rs _____

[Name & address of the manufacturers]

Confirmed by Bank

Enclosed a copy of Crossed Cheque

APPLICATION LETTER (Specimen)

To,
The Incharge,
SAI SLKIC,
Ponda ,
Goa. 403401

Subject: Tender for Supplying of Fresh Ration at Sports Authority of India, SAI SLKIC Ponda
Goa. 403401.

Dear Sir,

In response to your tender inviting notice for the above-mentioned contract, I/We, a
Company/Partnership/Sole Proprietor submit the tender with following particulars:

SrNo.	Description	Particulars
1.	Constitution & Nature of Firm (state whether sole proprietor/Partnership firm/limited company)	
2.	Registration of Company Copy	
3.	Registered Postal Address	
4.	Telephone No Mobile No.	
5.	Name and address of Directors, in case of Company	
6.	Name and address of Sole Proprietor / partner in case of partnership firm	
7.	(a) Name of Bankers & Branch With full address (b) Type of Account & Number (c) Names(s) of person(s) operating the account (enclose banker's certificate)	
8.	PAN NO. & GST NO.	
9.	Registration under shops (Regulation/Abolition Act 1970)	

AUTHORISED SIGNATORY

Name in Block Letters: _____

Section-III**TECHNICAL BID SUBMISSION FORM**

Dated; _____

Letters of Bid**(To be printed preferably on Bidder's letterhead)**

To,

Ref: Invitation for Bid' in respect to Open Tender Notice dated **12 .01.2022.**

We, the undersigned, declare that:

1. We have examined and have no reservation to the Bidding Documents.
2. We offer to executive in conformity with the Bidding Documents for Supply of Fresh Ration for the period of One year from the date of award of contract.
3. If our bid is accepted, we commit to submit a performance security of 5% in accordance with the Bidding Documents.
4. We also declare that Government of India or any other Government body has not declared us ineligible or black listed us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/apes of serious nature.
5. We also accept all the terms and condition of this bidding document and undertake to abide by them, including the condition that the Competent Authority is not bound to accept highest ranked bid/lowest bid or any other bid the Competent Authority may receive.
- 6.

Yours sincerely,

Authorized Signatory

(Authorized person shall attach a copy of Authorization for signing on behalf of Bidding company)

Full Name and Designation

Date: _____

Place: _____

Stamp:

**SPORTS AUTHORITY OF INDIA,
SAI SLKIC PONDA GOA 403401**

CONTACT DETAILS FORM

General Details of Bidder

1. Name of the Proprietor/Partnership Firm/Company.....
2. Name and Designation of Authorized Signatory.....
3. Communication Address
4. Phone No./ Mobile No.....
5. Fax.....
6. E-Mail ID.....
7. REGN.NO.....
8. PAN NO. of the Firm.....

Particular Details of the Bidders Representative'

1. Name of the Contract Person.....
2. Designation
3. Phone No.
4. Mobile No.
5. E-Mail ID.

UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them.
2. The rates quoted by me are valid and bidding upon me for the entire period of contract and period of extension, if any it is certified that the rates quoted are the lowest rates as quoted in any other institution of India.
3. I/We give the rights to the SAI to forfeit the Performance Security Deposit by me/us in case of breach of contract.
4. I hereby undertake to provide the services for supplying of Fresh Ration as per the provisions in the tender document/Contract agreement.

Signature of the Authorized Signatory

Designation:

(Office seal of the Bidder)

Date: _____

Place: _____



**SPORTS AUTHORITY OF INDIA,
SAI SLKIC PONDA GOA 403401**

Section-VII

TECHNICAL BID DOCUMENT

Mandatory details to be provided with seal & signature otherwise tender will be rejected summarily.

Sl. No.	Particulars	Page number
1	Name of the Tendered /Firm, office address,	
2.	Address of the tender/firm	
3.	TELEPHONE Number/Mobile Number	
4	Copy of GST Number	
5	Copy of PAN/ PAN Number	
6	Experience Certificate, if any from past Agencies Should be enclosed.	
7	Income Tax Return for the Past three year	
8	All the bid documents need to be duly signed with seal.	
9	Statement of Average annual turnover of last three year duly signed by CA	
10	Self-declaration for not having been blacklisted by any Tender Inviting Authority	
11	Certified Copy of annual turnover for the last three year.	
12	Copy of Balance Sheet for last three years	
13	Copy of Registration of Firm	

**(Name and Signature of Tender
With stamp of the firm)**

(A) CONTRACT AGREEMENT (On Stamp Paper)
dated _____

Section-XI

Contract No _____

This is in continuation to this office's Notification of Award No dated _____

1. Name & address of the Service Provider: _____
2. SAI's Bidding Document No _____ Dated _____ And subsequent Amendment No _____ dated _____ (if any), issued by the Centre.
3. Service Provider Bid No _____ dated _____ and subsequent communication(s) No _____ dated _____ (if any), exchanged between the service provider and the SAI in connection with this Bid.
4. In addition to this Contract Form, the following documents etc., which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as integral part of this contract:
 - (i) General Conditions of Contract;
 - (ii) Schedule of Requirements;
 - (iii) Technical Specification;
 - (iv) Bid form furnished by the supplier;
 - (v) Price Schedule(s) furnished by the supplier in its Bid;
 - (vi) SAI's Notification of Award
5. Some term, conditions, stipulations, etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the services which shall be provided by the service provider are as under:

Schedule No.	Brief description of services	Total price	Terms of services

Any other additional services (if applicable) and cost thereof: _____

Total value (in figure) _____ (Inwards) _____

- (ii) Contract Period:
- (iii) Details of Performance Security:
- (iv) Service Provider:
- (v) Defect Liability Period
- (vi) Payment term:

(Signature, Name and Address Of the SAI's Authority official)

For and on behalf of Director General, Sports Authority of India

Received and accepted this contract

 [Signature with date, name and designation] For and on behalf of Messer's _____ [Name & address of the service provider] (seal of the service provider) Date: __ Place: __



SPORTS AUTHORITY OF INDIA,
SAI SLKIC PONDA GOA, 403401.

OPEN TENDER DOCUMENT FOR THE SUPPLY OF FRESH RATION

TERMS & CONDITIONS OF TENDER FOR SUPPLY OF MESS ITEMS

1. Only the actual stockiest, Authorized Distributors, Dealers, Wholesalers in each product as the case may be, are allowed to quote. The offers of middlemen and those who are not in the line will not be entertained.
2. The word “**Tender for Supply of Fresh ration (name of items)**” should be super-scripted on the top left corner of envelopes bearing the name and address of the tendered. The sealed should accompany the following :-
 - (a) Documents mentioned at page No. 2, 4, 5& 6 of Tender Form duly filled in the and signed on all pages by Tenderer, should be submitted in **ENVELOPE-A**.
 - (b) Rates quoted for each item/brand as per Performa at Annexure-I should be in **ENVELOPE-B** marking as “**FINANCIALBID**”.
3. If the MRP is quoted in the Financial Tender Form, the tenderer should invariably indicate the percentage of discount allowed against each item on MRP. **SAI has the option to allot all items to such tendered who has quoted the lowest rates for 80% or above items (including all major items) in that particular category.** Rates should be written in figures & words.
4. The tenderer must use the approved tender forms only and tenderer should quote for all the items mentioned in the List of items under each category.
5. Prices quoted by the Tenderer (Incl. tax) shall be valid for a period of one year from the date of our acceptance of your tender except in the case of items of MRP and no increase in price of other items whatsoever will be released.
6. The successful tender will have to execute an Agreement for the due performance of this contract on non-judicial stamp paper worth Rs. 100/- within one week of the receipt of the allotment order and till then no payment will be released.
7. The quantities indicated are approximate requirement and are subject to increase/decrease without notice and the Tender will be bound to supply the increased/decreased requirement at the quoted rates.
8. Delivery will be the essence of the contract and if the materials are not delivered within the specified time/period or not conform to SAI’s requirement standard, the Centre will reserve the right to reject the same and purchase the goods from other sources and the defaulting tender will, on demand, unconditionally arrange to reimburse the sum equivalent to the difference between the rate tendered by him and the rate of the item procured from source(s).
9. Your quotation shall include free delivery to our designated location(s) SAI CAMPUS/ SAI SLKC, Ponda Goa, The receipt of quantity supplied will be prepared in duplicate and one copy will be kept by SAI and the other to be brought in full and any shortage in weight shall be treated as non-supply and action will be taken in terms of the agreement.
10. The officer receiving the stores will have the right to reject the articles if not found fresh or substandard. In case of any adulteration in the food articles, the supplier will be held responsible under the clauses laid down in Prevention of Food Adulteration Act, 1955, as amended to date.

11. The Centre reserves the right to inspect the successful tender premises through its representatives and shall be final judge of the suitability of the premises and the manufacturing conditions.
12. The successful tenderer shall furnish a deposit of Minimum 5% of total value of purchase as SECURITY DEPOSIT through DD/ Pay order in favor of Incharge, SAI SLKIC Ponda Goa. The deposit will be free of interest and is liable to be forfeited in whole or in part as may be determined by SAI at its sole discretion in the event of any lapse or unsatisfactory supply of goods, affecting the reputation of the authority and/to the regularity and efficiency of its service. Such Security amount will be returned after 60 days from the expiry of contract period.
13. The terms and conditions can be modified, changed or added to, at the time of finally concluding and signing the agreement.
14. The Incharge of SAI SLKIC Ponda Goa, reserves the right to cancel the contract without giving any reason at anytime.

ARBITRATION CLAUSE

15. In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate arbitration proceedings for resolution of differences/disputes etc. mentioned above by appointing a sole Arbitrator, who shall be the Director General of SAI. In such event the said proceeding shall be conducted in accordance with the provision of the Arbitration and Conciliation Act 1996.
16. The venue of such arbitration proceedings shall be at Mumbai only and the courts in Mumbai alone will be the jurisdiction in respect of all proceedings connected therewith.
17. The Incharge, SAI SLKIC Ponda will be legally and lawfully competent to cancel the contract of supply and also to take any other action against the supplier including imposing of any penalty on the supplier during the pendency and till the final execution of the contract of supply in case the supplier is ever found to have committed any fraud against them or over-billing for any material so supplied to them or financial losses during the contract period or committed breach of agreement.

TECHNICAL BID - Envelope "A" (Separate Cover)

18. The word "TENDER FOR THE SUPPLY OF (Fresh Rations) should be super-scripted on the top left corner of envelope bearing the name and address of the tenderer.
The following document will be in the Technical Tender Envelope invariably:
 - a) Tender Form duly signed on all pages for having presumed read and accepted the terms and conditions.
 - b) Other Documents/Details as required

FINANCIAL BID – Envelope "B" (Separate Cover)

19. I) Performa for "Financial Bid" of the tender document after the rates duly quoted.
Note: The financial Bid will be opened only if the tenderer fulfils all the Requirements as per Technical Bid.

The envelope containing the documents as mentioned in SL. No. 18 &19 above should be sealed and be super-scripted technical Bid- "A" and Financial Bid-"B" as the case may be. The envelopes "A" & "B" shall be submitted in one single sealed envelope addresses to the Incharge, SAI SLKIC Ponda , on or before **08.02.2022 by 05:00 PM.** by the Committee appointed by the competent authority on the fixed day in the presence of the tenderers or their authorized representatives.

- 20. Incharge, SAI SLKIC Ponda reserves the Right to reject any or all tender without assigned any reason.
- 21. After submitting the bill credit must be One Month

The above terms and conditions are acceptable to me.

(Signature of the Tenderer with Stamp)

Name (in Block letters).....

Address:
.....



SLKIC , Sports Complex, PONDA (GOA)- 403401

Tel-No: 08322311412, Email: saiponda@rediffmail.com

Website www.sportsauthorityofindia.nic.in

FINANCIAL BID

**APPROXIMATLY YEARLY QUANTITY OF FRESH RATION ITEMS
REQUIRED FOR SAI SLKIC Ponda Goa. 403401, FOR 2021-22.**

SR. NO	PARTICULARS	Approximate required QUANTITY Yearly	RATE PER KG/PCS
1	TOMATO	1600KG	
2	CAULIFLOWER	500KG	
3	CABBAGE (1KG)	1300KG	
4	CARROT (1KG)	500KG	
5	CUCUMBER (1KG)	600KG	
6	FRENCH BEANS	200KG	
7	BEETROOT (1KG)	200KG	
8	BRINJAL (1KG)	500KG	
9	CAPSICUM (1KG)	300KG	
10	GAWAR (1KG)	500KG	
11	GREEN CHILLY (1KG)	600KG	
12	VAL BHAJI (1KG)	500KG	
13	MINT/PUDINA (1BUNDLE)	100PIC	
14	RADISH (1KG)	200KG	
15	GREEN CORIANDER (1BUNDLE)	600PIC	
16	NABH BHAJI (1KG)	500KG	
17	LEMON (PIC)	15000PIC	
18	PADVAL/GOSALI (1KG)	500KG	

19	DOODHI/PUMPKIN (1KG)	500KG	
20	TENDALI (1KG)	500KG	
21	POTATOS (1KG)	1500KG	
22	LADY FINGER (1KG)	500KG	
23	DRUM SEEDS	50 KG	
24	ONION (1KG)	2000KG	
25	BANANA (Medium size)	40000 KG	
26	APPLE	400KG	
27	ORANGE	600KG	
28	CHICKU	100KG	
29	WATER MELON	300KG	
30	GREEN GRAPES	200KG	
31	POMOGRANATE	200KG	
32	PINEAPPLE	150KG	
33	SWEATLIME	300KG	
34	GINGER	400KG	
35	GARLIC	400KG	
36	COCONUT	1500PIC	
37	PANEER	600KG	
38	MASHROOM	300KG	
39	BREAD (LOCAL)	32000PIC	

(INCHARGE SAI PONDA)

